

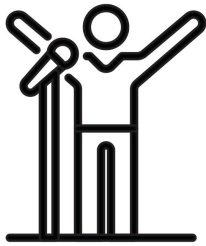
CEREMONY & EVENT

Our Service



1. Event Management

- Theme and program development
- Schedule planning
- Regular progress update
- Kick-off gimmick and ideas
- Game mechanisms
- Rundown and floorplan



2. Speaker / Performance Management

- Staff talents Training
- MC / celebrity arrangement
- Various types of performance
- Professional choreography and dancers



3. Budget

- Event budget planning and control

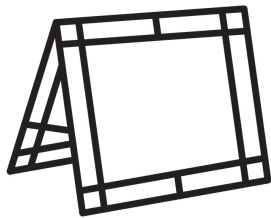


4. On-site Event Management

- On-site professional event managements
- Professional on-site crewing service

SINOT

MEETING & CONFERENCE



5. Event Materials & Print

- Design and production of any and all event decoration, event logo, event invitation and event booklet



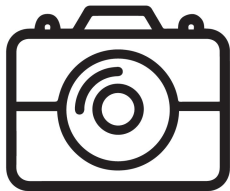
6. Venue & Decoration

- Site visit
- F&B coordination
- Venue coordination
- Decoration and environment design



7. AV Equipment Rental & Technical Support

- Audio-visual production
- Gobo and lighting design
- LED walls
- Projection
- Technical support



8. Photography & Videography

- Event highlight
- Event record