

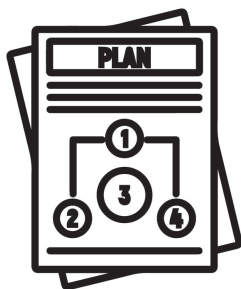
## MEETING & INCENTIVE

### Our Service



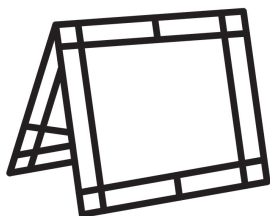
#### 1. Incentive Program Design

- Concept and program development
- Schedule planning
- Event flow, logistic and floorplan suggestion
- Game mechanisms



#### 2. Travel & Hospitality Plan

- Crafting personalized itineraries
- Planning creative team-building activities
- Gimmicks creation
- Guest logistic service
- Meal arrangement
- Arranging transportation



#### 3. Promotion & Communication

- Promotions, invitations, registrations



#### 4. Site & Venue Selection

- Venue search and selection
- Pre-trip visit
- Venue coordination
- F&B coordination

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## MEETING & CONFERENCE



### 5. Budget

- Event budget plan and control



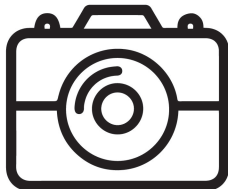
### 6. On-site Management

- On-site professional event management
- On-site workflow and time management
- Decoration design and set-up



### 7. Audio & Visual Support

- Audio-visual production
- Gobo & lighting design & engineering
- Technical support



### 8. Photography & Videography

- Event highlight
- Event record